

SUMMARY
Paratransit Board Meeting
November 10, 2016

The following Directors were present: Don Nottoli, Frances Gracechild, Jill Faust, Mary Steinert, Pete Spaulding, Scott Leventon and Shahid Rehimtoola.

Tiffani Fink, Deputy Director sat in place of CEO, Linda Deavens.

Director Leventon reflected on Paratransit's mission of advocating for a fully accessible and integrated transportation system, adding someday soon "affordable" would be added. He also announced there would be a special Board meeting in December and wished everyone a "Happy Thanksgiving, Merry Christmas and Happy New Year".

Mary Steinert, the newest Board Member, was introduced. Director Steinert was appointed by the City of Sacramento and previously worked at Paratransit, Inc. for 31 years, retiring as Deputy Director. Director Steinert stated that she asked to be on the Board as she was ready to do something productive now.

Public Comment:

There was no public comment.

The following Items were approved on the Consent Calendar:

- Minutes from the Board of Directors' Meeting on September 22, 2016.
- The Board Meeting Calendar for 2017.
- Approval of the Staff Recommendation that the Board Adopt the Amended Conflict of Interest Code for Paratransit, Inc.

The following Action Items were approved:

Adoption of Resolution No. 19-16 authorizing the CEO to submit an application not to exceed \$75,000 from the Safety and Security Grants through the California Offices of Emergency Services and authorize execution of all necessary documents.

Adoption of Resolution No. 20-16, authorizing the Chief Executive Officer (CEO) to execute a contract with Fusion Storm for the Simplivity Server Solution and three year support agreement.

Adoption of Resolution No. 21-16 adopting Amendment #3 to the Paratransit, Inc. Procurement Manual.

Adoption of Resolution No. 22-16 authorizing the Chief Executive Officer to either A) reject the proposed contract extension from the Massachusetts Bay Transit Authority and terminate the contract; B) authorize the counter of a five month extension and execute it if approved by the MBTA; or C) accept a one year extension from the MBTA

contingent upon language regarding property lease assumption and funding and authorize the CEO to secure and execute a property lease and begin the design solicitation process.

Open Nominations for Officer to the Board of Directors for Calendar Year 2017

The following slate of Officers for 2017 was announced;

President – Scott Leventon
Vice-President – Frances Gracechild
Secretary – Jill Faust
Treasurer – Pete Spaulding

There was concern expressed by Director Rehimtoola, who stated that this process was not in line with the organizational bylaws. Director Rehimtoola stated part of the problem is who is on the nominating committee, the same people nominate themselves. There was lively discussion, before Director Steinert advised that they needed to move on. It was reminded that others could be nominated at the January Board of Directors' meeting when additional nominations would be taken from the floor prior to the vote.

The Deputy Executive Director's report highlighted the following:

Paratransit, Inc. provided about 60 trips so far to G1C, a higher number than to Sleep Train Arena. The G1C opening coincided with a "Try Transit" Campaign launched by SACOG; Paratransit's Mobility Options Department provided familiarization training to interested persons wanting to try fixed route.

Staff has continued to participate in community programs, such as the Women's Transportation Seminar luncheon, as well as being a sponsor of the Florin Road Partnership's Beach Blanket Bingo, where each attendee will receive information on the Destinations Mobility and services they offer. Ms. Fink will be involved in assisting Caltrans with development of the Statewide Transit Services Plan. Innovative Paradigms is working with Lake County in the formation of a CTSA, and with Access Services in Los Angeles for Eligibility Services. Staff in Modesto are preparing to move their offices, joining with several other agencies in a new one-stop service center.

Destinations Mobility had an active summer, expanding outreach and marketing partnerships.

Paratransit staff participated in the annual office decorating contest and potluck and the Wellness Committee has kicked off their Maintain, Don't Gain campaign as well as hosting cooking demonstrations. Paratransit, Inc. will have a food drive and will be hosting their 1st annual Deck the Halls event at the end of the month.

The financial report highlighted the following:

Overall trips in the rolling year between October 2015 and September 2016 are up by 4.62%, with CTSA trips increasing by 5.5% and DR trips by 3.52%. Year-to-date trips are up 5.0% on the CTSA side, and down slightly by .7% on the DR side. The combined fare recovery ratio increased by .8% from FY16 to 11.4%.

Community Transportation Partnership Updates

Janice Labrado, RT's Accessible Service Administrator commented on the G1C opening and the increased number of riders on fixed route and the RT staff Customer Assistance Program at various light rail stations to assist new riders. Ms. Labrado also announced that the December 8th Training, Communication and Policies Committee Meeting would actually be a full Mobility Advisory Council Meeting.